

Position: Director of Development (Fundraising) – Chinese Ministry

Location: Ideally based in the Dallas-Fort Worth (DFW) area

Position Type: Full-Time

Reports To: Vice President of Development

Travel: Required

Bilingual: Fluent in Chinese (Mandarin) and English

About Far East Broadcasting Company (FEBC)

Far East Broadcasting Company (FEBC) is a global Christian nonprofit dedicated to sharing the Gospel through media. With a focus on radio, digital platforms, and partnerships, FEBC reaches millions of listeners in Asia, including Chinese-speaking communities worldwide.

Position Summary

FEBC is seeking a passionate and results-driven **Director of Development** to lead fundraising efforts for its **Chinese Ministry**. This role will oversee all aspects of the development process, including donor cultivation, major gifts, fundraising campaigns, and relationship management. The ideal candidate will have a deep understanding of Chinese culture and language, a heart for ministry, and a strong background in nonprofit fundraising.

Key Responsibilities

Fundraising & Donor Relations

- Develop and execute fundraising strategies to support FEBC's Chinese Ministry.
- Identify, cultivate, and steward relationships with individual donors, foundations, and churches.
- Manage a portfolio of major donors and prospects, ensuring ongoing engagement and giving.
- Plan and implement donor events, campaigns, and fundraising initiatives.

Strategic Development & Outreach

- Collaborate with the VP of Development to set fundraising goals and measure progress.
- Develop proposals, reports, and presentations for donors and stakeholders.
- Represent FEBC's Chinese Ministry at conferences, church events, and networking opportunities.
- Produce monthly Chinese ministry newsletters, appeals, and other targeted communications.

- Work closely with marketing and communications teams to craft donor messaging.

Travel & Engagement

- Travel as needed to meet with donors, attend events, and strengthen partnerships.
- Engage with Chinese-speaking communities and churches across the U.S. and globally.

Qualifications & Requirements

- Vibrant and growing relationship with Jesus Christ.
- 3-5 years of nonprofit fundraising experience, preferably in major gifts or donor relations.
- Bilingual – Fluent in Chinese (Mandarin) and English (spoken and written).
- Strong relationship-building skills with the ability to connect with diverse donors.
- Knowledge of Chinese culture and church communities.
- Ability to work independently and collaboratively within a team.
- Willingness to travel for donor visits and events.
- Ideally based in the Dallas-Fort Worth (DFW) area.
- Passion for FEBC's mission and a commitment to Christian ministry.
- Performs other duties as assigned.

How to Apply

Prior to applying for any position with FEBC, all candidates must review our [Statement of Faith and Mission Statement](#) and agree with both.